

Terwillegar Community League Executive Meeting

Date: March 3, 2009

Location: Priya Nelson's House

Present: Steve Simala Grant, Priya Nelson, Sherry Allan, Corey Froese, Shawna Duval, Shelly Kwong (CRC), Glen Pearson, Terri Saunders, Linda Bochon, Tamara Stecyk
 Regrets: Kim Lafrance, Richard Pangrass, Vern Gorman

| | Item | Responsible |
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| 1 | Call to Order | |
| 2 | Approval of February Minutes Motion: Corey. Second: Glen | |
| 3 | <p>Programs (Shawna Duval)</p> <ul style="list-style-type: none"> Family Day Review: Overspent slightly but waiting for final numbers. Comments: better signage required. City programmers didn't show up. Suggestion of not having hot dogs? Gave \$ 10 gift certificates to volunteers. Good feedback on interactions with Edmonton Public School Board rep (High School Principal). Programming Web Pages: Wants to just move to Events and Sports (re format). <p>Action: Reformat of Programming web pages</p> <ul style="list-style-type: none"> Capital City Clean Up: Still nobody volunteering to lead. Suggestion to put an announcement on the Facebook Site. Date is April 25 or 26. <p>Action: Volunteer recruitment announcement posting for Facebook site</p> | <p>Tamara</p> <p>Tamara</p> |
| 4 | <p>Finance Report (Sherry)</p> <p>Report Provided:</p> <ul style="list-style-type: none"> Memberships: \$ 18,600 to date (Budget \$ 22,000), City Operating Grant: \$ 16,242 Profit/Loss: Error on Newsletter expenses, has been rectified Paypal: Worked very well for ski night. Need to set up an paypal@terwillegar.org email so that it can be distributed. Overall: ~ \$ 122,000 in account. | Steve |

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| | <ul style="list-style-type: none"> Sparks Soccer Account: Just under \$ 1000 in account. Monthly charges to keep account going. <p><i>Decision to roll remaining Sparks money into TCL Account</i> <i>Motion: Corey. Second: Shawna. Motion Carried.</i></p> | |
| 5 | <p>SWAC Report (Steve Simila-Grant)</p> <ul style="list-style-type: none"> No attendance from TCL Board at SWAC AGM No new member rates set. New executive elected. New bylaw excluding all community leagues west of ravine (including Terwillegar) | |
| 6 | <p>Fundraising (Priya Nelson)</p> <ul style="list-style-type: none"> Ski Night Review: Feb 15. 143 people pay to attend. 11 people under 4 (free). Paypal generated \$1790. Total of \$ 3085. Community league subsidized a total of \$ 100 (less than \$ 1 per person). Payed deposit for Feb 14, 2010. Starbucks, Snow Valley and Home Depot donated nice prizes. Things went very smooth with Snow Valley staff. Casino: Sept 16 and 17. Joanne Knox coordinating. Good response on volunteers. I'm Too Big for It Sale: Not holding a sale this spring based on availability of Riverbend Hall but will check availability at St. Thomas Moore Church. Fall sale booked for September 19, 2009 at Riverbend Community Hall. <p><i>Action: Check availability of space at St. Thomas Moore Church for Spring Sale</i></p> | Priya |
| 7 | <p>Entrance Signage (Linda Bochon)</p> <ul style="list-style-type: none"> Two Options: Standard signage similar to Henderson Park. Need consent from residents for sign. 2nd option is to use more brick, modern, aesthetically pleasing. Have asked Carma/Stantec design. Another option is to have sign done though city/use their artist. Not sure how many shrubs they will give us. Need the specs and design (could also arrange this ourselves, at a cost). The TRA president has provided a design that we can use. Plan to approach an architectural designer to give us a quote and provide design. Ideally have signage in place April/May. Aim to have design to city in late March | Steve/Priya |

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| 8 | <p>Playground Programs/Shade Structure. (Karey Steil)</p> <ul style="list-style-type: none"> • Playground leaders: both girls from last year have requested to come back and have applied. Need to give them a minimum of 30 hours per week to qualify for grant. Recommend to increase hours to full time (2 leaders). <p>Motion: Authorize Karey to give both leaders 35 hours starting in May. Full payment by TCL from May 1-21. (Priya). Second: Sherry. Approved.</p> <ul style="list-style-type: none"> • Shade Structure: On time and on budget to this point. We are the first project in the spring for the contractor. Could be finished by middle of June. Need to confirm nature and amount of Home Depot donation (Karey). • City has recommended a paved trail to the structure. • Getting from ~ \$ 30,000 from the COE. | |
| 9 | <p>CRC Issues (Shelly)</p> <ul style="list-style-type: none"> • Operating grant info passed onto Sherry/Steve. Summer Grants passed onto Karey. • Both community garden and shade structure received funding • Community garden is being developed this spring (Location near new school). Trying to incorporate an irrigation system from another garden as opposed to putting in a water line. • Family Day: For 2010 Shelly has submitted for tables/fire barrels to be delivered. Request has been put in so make sure to inquire next year. No parking signs as well. | |
| | <p>Communications (Tamara)</p> <ul style="list-style-type: none"> • Graphic ID/Stationary: Met with graphic designer on Friday (works full time at Edmonton Journal). Will have something to us prior to next meeting (April 7). Will also design a new masthead for the Newsletter • Website/Facebook: Tamara continuing to work on the site. Facebook site is growing (68 Friends to date). Invite your friends. Let Tamara know if things have been posted so hat she can review. Have received interest from others being a webmaster. Have received interest from someone in community. <p>Action: Send PDF of meeting minutes to Tamara</p> | <p>All</p> <p>Corey</p> |

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| | <p>Action: Contact Us on web site needs to be updated to give each director's email address</p> <ul style="list-style-type: none"> • Links Page: Need to add links to other community leagues, EFCL, Transportation, EPSB, Rec Centre Updates. <p>Action: Send suggestions for links to Tamara.</p> <ul style="list-style-type: none"> • Secure portion of website needs to be created for TCL Board. An on-line archive with permissions only for members. <p>Action: All to send TCL Board documents to Tamara</p> <ul style="list-style-type: none"> • Updated photos needed for web site. <p>Action: Send updated photos to Tamara</p> <ul style="list-style-type: none"> • Bulk Email: The TCL web provider has a bulk email solution for distribution of email to members. <p>Action: Kim to contact Trinity to arrange email list to be passed on and instructions</p> <ul style="list-style-type: none"> • Newsletter (Terri): Up to \$ 4700 in add revenue so far (above projected revenue). Canada Post is giving free delivery for the next issue due to issues with previous mail outs. Looking for article from Ski Night and Family Day. | <p>Tamara</p> <p>Tamara/All</p> <p>All</p> <p>All</p> <p>All</p> <p>Kim</p> |
| | <p>Sub-Committees</p> <ul style="list-style-type: none"> • Garden: TRA wants a building footprint (estimate) before developing the site. Request that city assign a footprint to us. <p>Action: Obtain a building footprint from COE</p> <ul style="list-style-type: none"> • Traffic: No report (Richard absent) | <p>Shelly</p> |
| | <p>Memberships: Kim absent</p> | |
| | <p>Next Meeting:</p> <p>Date: April 7, 2009</p> <p>Location: Terri's House</p> | |