

Terwillegar Community League Executive Meeting

Date: April 6, 2010

Location: Holy Trinity Church

- Present: Danielle Gordon, Priya Nelson, Kim Lafrance, , Terri Saunders, Jon Connell, Shelly Kwong, Jason LaBonte, Richard Pangrass, Ann Kuehn, Karey Steil, Lorrie Payne

	Item	Responsible
	Call to Order: Ann 7:40 PM	
	Agenda Approval Move: Priya, Second: Kim Carried	
	Approval of Minutes March 2, 2010 Move: Kim Second: Priya. Carried	
1	<p>Review of action items:</p> <ul style="list-style-type: none"> • Tripartite agreement -TCL does not receive one • Operating grant was completed by Jason and submitted on April 1, 2010 • Kim and Priya reviewed and approved 2009 financial statements • Decision made not to have links to bylaws on TCL website • Priya will talk to Mike regarding existing links on website not working 	Priya
2	<p>Discussion Items:</p> <ul style="list-style-type: none"> • To date, the Parks Committees have agreed to fundraise together and split funds four ways. Committees will meet again in May. • Capital City C clean-up is May 22. <ol style="list-style-type: none"> 1. Priya and Jon will work together to coordinate advertising for both "I'm Too Big..." and clean-up event using our sign. 	Priya Jon
3	City of Edmonton (Shelly):	

	<ul style="list-style-type: none"> City can help us with process of mapping our area for walking trails/points of interest using Jim Deere's Neighborhood Engagement piece. 	
4	<p>Memberships (Kim):</p> <ul style="list-style-type: none"> A request for Board response to emails soliciting our feedback was made. Kim will talk to the president of the Terwillegar Towne Residents' Association and President of the Terwillegar Gardens Residents' Association, regarding hiring a company to have dog poop on path areas and around lakes cleaned up. 	Kim
5	<p>President's Report (Ann):</p> <ul style="list-style-type: none"> The Memberships and Fundraising positions on the TCL board will be vacant in October 2010. TCL board will be responsible for picking the "Flowers in Bloom" contest winners 	
6	<p>Vice-President's Report (Richard):</p> <ul style="list-style-type: none"> No report 	
7	<p>Treasurer's Report (Jason):</p> <ul style="list-style-type: none"> Operating grant has been submitted Jason has suggested, and volunteered to facilitate, a strategic planning session. This will ensure that the TCL is evolving, and able to plan for future expenditures/fundraising. Provincial government offers free facilitation for these sessions. Shelly will forward contact to Jason. 	Jason Shelly
8	<p>Fundraising (Priya):</p> <ul style="list-style-type: none"> Goal to have next Fundraising person in place for the "I'm Too Big..." sale in the fall, to be able to shadow Priya. Request that roles of each Board member be discussed in our planning session, to ensure there is accurate communications to both Board and TCL members. Ann 	Ann

	will work to ensure all Board members are receiving support to perform their duties.	
9	<p>Communications (Terri):</p> <ul style="list-style-type: none"> • Extra copies of the Tribune were printed and distributed to local businesses. 	
10	<p>TRAC report:</p> <ul style="list-style-type: none"> • No report 	
11	<p>Programming (Jon/Karey)”</p> <ul style="list-style-type: none"> • Spring shack program begins in May until the end of June. Program will run 2 afternoons/week in South Terwillegar and will proceed if attendance supports the program. • Our first TCL permanent sign will be located at Terwillegar Towne/Haddow Drive entrance. ETA June 2010. • Second sign will be located on green space on the west side of Rabbit Hill Road at South Terwillegar. This sign will be visible going on and coming off Anthony Henday Drive. • Karey has proposed to work to absolve the current issues between the playground committees and the TCL, and proactively move forward to benefit the greater Terwillegar community. She is willing to commit to working with the Parks committees and the Board until October, at which time she will reassess the situation. <p style="padding-left: 40px;">1.Independent minutes will be kept as the official record, initialed by the end of any meetings, to serve as official documentation. These records will be referred to in case of any dispute. Records will be photocopied for TCL, Karey Steil, Shelly Kwong, and the Parks Committee. Minutes will be approved at the end of each meeting to ensure</p>	<p>Playground Directors</p> <p>Jason</p>

	<p>efficiency.</p> <p>2. The TCL board will approach long term planning strategies with the understanding that playground development is on the forefront. The board will complete a needs assessment and financial assessment.</p>	
12	<p>Stategic Planning Session for TCL board will be held at Holy Trinity Church, Friday May 14 at 7:30, and Saturday May 15 from 1:00-4:00. Jon will be hosting.</p>	TCL Board Members
	<p>Meeting adjourned 10:00 Next meeting is May 4 at 7:30, Holy Trinity Church. Ann is hosting</p>	Ann